

OMC MyChart Proxy Access for Patients

	Minors			Emancipated Minors	Adults
Patient's Age	0-12	13-17	13-17	Under 18	18+
Access Granted to the Proxy	Full Access	Limited Access	Full Access	Full or Limited Access	Full or Limited Access
Forms Required	OMC MyChart Minor Proxy Access	OMC MyChart Minor Proxy Access	OMC MyChart Teen Full Proxy Access <u>and</u> OMC MyChart Teen Authorization for Release of Health Information	OMC MyChart Adult Proxy Access <u>and</u> OMC MyChart Adult Authorization for Release of Health Information	OMC MyChart Adult Proxy Access <u>and</u> OMC MyChart Adult Authorization for Release of Health Information
Steps to Follow	<ol style="list-style-type: none"> 1. If newly creating an OMC MyChart account for a minor child aged birth to 12, the parent or legal guardian completes and signs the required form. 2. If the legal guardian is completing and signing the form, documentation of the Court Order appointing guardianship is required. 	<ol style="list-style-type: none"> 1. If newly creating an OMC MyChart account for a minor child aged 13-17, the parent or legal guardian completes and signs the required form. 2. If the legal guardian is completing and signing the form, documentation of the Court Order appointing guardianship is required. 	<ol style="list-style-type: none"> 1. The parent or legal guardian <u>and</u> the minor complete and sign both required forms. 2. If the legal guardian is completing and signing the forms, documentation of the Court Order appointing guardianship is required. 	<ol style="list-style-type: none"> 1. The patient or authorized representative competes and signs both required forms. 2. If the authorized representative is completing and signing the forms, documentation of legal authority is required. 	<ol style="list-style-type: none"> 1. The patient or authorized representative completes and signs both required forms. 2. If the authorized representative is completing and signing the forms, documentation of legal authority is required.